



El Cajon Collaborative
 Executive Board Meeting Minutes
 October 29, 2014/ 3:30 to 5:00 p.m.
 Little House 131 Avocado Ave. El Cajon, CA 92020

Executive Team Meeting Purpose:

To engage in leadership, visioning and strategic direction for the El Cajon Collaborative

Meeting Goals:

To renew Executive Team member commitment, hear updates from Executives regarding their organizations/projects and to review the Coordinator's activities

Agenda Items	Action
<p>I. Welcome and Introductions: Excused: Mary Case, Rosa Ana Lozada, David Miyashirod, Jeff Davis In attendance: Carol Lewis, Dana Stevens, Laura Mustari and Barbara Ryan</p>	
<p>II. Approval of July 2014 Meeting Notes Change: V. Discuss process for recruitment, hiring and training for the new coordinator.</p>	Approved with change
<p>III. Finance Team Update</p> <p>a. Finance Committee sign off on invoices The Finance Committee made the recommendation that the Finance Chair can sign off on invoices when needed.</p> <p>b. Title of Little House to CVUSD LH Avocado Board and CVUSD are investigating the transfer of Little House title to CVUSD. We want to be sure to protect our assets and that El Cajon Collaborative is protected.</p> <p>c. SANDAG Final Report and invoices for the SANDAG contract have been submitted and final payments have been received for FY 2013-14.</p>	<p>Approved</p> <p>Waiting for report from LH Avocado, Inc.</p>
<p>IV. Coordinator Report</p> <p>a. See attached report Carol submitted her report for activities in October.</p> <p>b. Young Adults RLA Graduation</p> <p>c. Home-Start Snap Ed Cx3 Contract</p>	
<p>V. Collaborative Business</p> <p>a. New Executive Board Recruitment Discussion of possible candidates for the Executive Board that can also serve on the LH Avocado Board.</p>	

<p>b. Representation from Executive Board to LH Avocado Board</p> <p>c. Little House updates</p>	<p>Carol will send copies of the by-laws to Laura who will send out an email to the Exec. Board for recruitment.</p>
<p>VI. Core Team Updates</p> <p>a. Dana shared some of the activities of the Core Team and breaking into small groups to evaluate ECC goals.</p>	
<p>VII. Announcements</p> <p>None</p>	
<p>VIII Adjournment and Next Meeting</p> <p>To be decided at meeting</p> <p>Mary Case likes an 11:30 a.m. meeting time but not Wednesdays. It was decided to try and meet on Fridays again to work around the City Council calendar.</p>	<p>Carol will send out dates for a 9 a.m. meeting on a Friday.</p>

Mission:

The El Cajon Collaborative builds relationships, leverages resources and promotes best practices to enhance the quality of life for children, youth and families in our community