

**El Cajon Collaborative
Core Team Meeting Notes
October 15, 2013**



Purpose of the Core Team:

“To provide oversight and direction for the inter-agency partnerships and implementation of initiatives in the Collaborative.”

AGENDA ITEMS	ACTION
<p>I. Welcome and Introductions- Chair, Dana Stevens, Communities Against Substance Abuse welcomed group members and facilitated introductions. Meeting Participants: Romalyn Watson, Laura Carter, Rosa Ana Lozada, Molly Reed, Richard Preuss, Barbara Ryan, Christopher Shamoon, Dana Stevens and LaVonna Connelly</p>	
<p>II. Approval of September’s Meeting Notes- Core Team members approved September’s meeting Notes by consensus.</p>	
<p>III. Accomplishing ECC’s Strategic Priorities-</p> <ol style="list-style-type: none"> 1. <u>Analysis and Overlay of Council Input:</u> Dana handed out a summary of input that was collected from Council in July and August 2013. Dana reviewed the presentation topics being requested by Council. She asked Core Team members if they could see any agencies’ programs or services listed on the Strategic Work Priority Matrix that would be a good fit in filling the Council’s informational needs. LaVonna Connelly, ECC Coordinator, explained that Council leaders had met twice to discuss and analyze the Council input and had used the input for the basis for Council planning for 2013-14. She stated that this process was vital for creating a sense of ownership of Council. LaVonna further explained that Council members had implemented a 15 minute presentation model, with 2-3 presentations each meeting and welcomed any Core Team members who were interested in presenting to Council to contact her for more information. Core Team members thought of activities that they wanted to add and requested that the Matrix be re-emailed to them. 2. <u>Identify Gaps:</u> Dana encouraged group members to consider how Partner activities listed on the Matrix relate to ECC’s Strategic Priorities. This item was only discussed briefly due to time constraints. Dana stated that Core Team would focus more on this item at the next meeting. 	<p>LaVonna will email Matrix to Core Team for additional content.</p> <p>LaVonna to add “Identify Gaps” to November’s Agenda.</p>



<p>IV. Collaborative Business-</p> <p>Finance Team Update: Finance Team Chair, Barbara Ryan, reviewed ECC's financial statements. Core Team members discussed health-related ideas for the Grossmont Healthcare District proposal due in July 2014. Barbara stated that ECC is currently projected to have \$28,000 in reserves at the start of FY2014-15.</p>	
<p>VI. Coordinator Report-</p> <p>LaVonna handed out a written summary of her Coordinator Report and highlighted:</p> <ul style="list-style-type: none"> a. Website: Received 843 unique visitors in September, which was slightly down from last month. However, there was an upsurge in web hits in Parent Education (150), Adult Health Clinics (464), and Hotlines (37). b. Resident Leadership Academy: Continues to meet bi-monthly to participate in community improvement project planning. Due to the government shutdown, Home Start has passed on a notice to ECC to "cease all activities after November 8th" for this project. ECC is waiting for further notice. ECC is in the process of signing an MOU with the city for the public art project. Residents will be volunteering at the Downtown Farmers' Market to support Food Day activities on Thursday, October 24th. Everyone is welcome. c. SANDAG: ECC continues community education and outreach activities in El Cajon. LaVonna is requesting that agencies interested in a presentation about San Diego County's Regional Forecast, transportation, public health or any other regional planning issue, please contact her to schedule. d. Home Start: ECC has signed a contract with Home Start to be part of their First Five First Steps Advisory Committee. ECC will receive \$500 in total in FY2013-14 to participate. e. Little House: LH Avocado, Inc. will be resurfacing the Little House parking lot the weekend of October 26th and 27th, therefore Little House will be closed that weekend. 	
<p>V. Roundtable/ Announcements-</p> <p>Dana gave group members a chance to make announcements:</p> <ul style="list-style-type: none"> 1. East County Domestic Violence Coalition- Announced that they will be meeting on November 6th at the El Cajon Police Department. There will be no meeting in December. DV training in October was a huge success with (24) trained. 2. Chase Clinic/ Family Health Centers of San Diego- Announced that they are offering education and outreach for the Affordable Care Act and has 	



<p>insurance enrollment counselors to assist with applications. FHCSD will be hosting a cancer screening event on October 26th.</p> <ol style="list-style-type: none">3. San Diego Youth Services- Announced that they will be hosting an event called "Above the Influence" in Spring Valley from 1-3pm on October 19th.4. Prescription Take Back Day- Dana announced that this event will be held throughout San Diego County on October 26th from 10am-2pm.	<p>LaVonna will forward Cancer Screening flyer to Core Team.</p>
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Next Core Team Meeting: Tuesday, November 19, 2013/ 8:30-10:00am