



LH Avocado, Inc. Board of Directors and  
 ECC Executive Committee Meeting Agenda  
 September 16, 2016/ 9:00 a.m.  
 Little House 131 Avocado Ave. El Cajon, CA 92020

Agenda Items	Action
<p><b>I. Welcome and Introductions:</b>            Meeting called to order at 9:15 a.m.</p>	
<p><b>I. Approval of March Meeting Minutes and Special Joint Board meeting with LH Avocado and ECC Executive Committee</b>            *See attached minutes with corrections</p>	
<p><b>II. Summarize consolidation plan of LH Avocado Board and ECC Executive Committee</b>            *See attachment with summary</p>	<p>Mary will send out the newly designed organizational chart for comments and suggestions.</p>
<p><b>III. Vote to ratify consolidation plan</b>            Vote was tabled until more information is collected.</p>	<p>Tabled</p>
<p><b>IV. Request the resignation of current officers to resign from both entities.</b>            After the new members were voted in and the current members renewed their membership, the current officers resigned from their positions. This included JoAnne Ventre as President and Treasurer and Dana Stevens as Secretary. Laura B. made a motion to accept their resignations, Sharon 2<sup>nd</sup> the motion. All approved.</p>	<p>No further action is required.</p>
<p><b>V. Present LH Avocado Board Officers slate for vote</b>            Mary and the nominating committee (Dana and Laura B.) recommended a new slate of officers:            President- Dana Stevens            Vice President- Mary Case            Secretary- Laura Beadles            Treasurer- Barbara Ryan            Mary made a motion to approve, Jane 2<sup>nd</sup> the motion. All approved.</p>	<p>No further action is required.</p>
<p><b>VI. Confirm LH Avocado Board membership</b>            This actually happened before the resignation of current officers. LHA Board members, JoAnne, Dana, Mary, Sharon and Laura agreed to renew their Board membership. Dana made a motion to add Jane, Laura B., Verna and Barbara to the LHA Board of Directors. Laura T. 2<sup>nd</sup> the motion. Approved. Meeting was turned over to Dana to chair the rest of the meeting.</p>	<p>No further action is required. Absent members will be notified and approved at future meetings.</p>
<p><b>VIII. Finance Report-</b>  <b>A. Finance Report- End of Year 2015/16</b>            Jane made a motion to approve finance reports. Barbara 2<sup>nd</sup> the motion. JoAnne abstained from voting. All approved.</p>	<p>No action required.</p>

<p><b>B. Check Signers</b> The new Board officers will become check signers and JoAnne will be taken off of the accounts. This will wait until Carol returns from medical leave.</p> <p><b>C. Income Tax Preparation</b> Carol will continue to work with our accountant, Linda to see if she will put together our taxes this year with the understanding that the board president will sign. taxes are due November 15. Carol has submitted our two other tax forms.</p>	<p>Carol will set up a time in October for new board members to meet at the bank to become signers.</p> <p>Carol will follow up with the accountant.</p>
<p><b>IX. ECC Core Team Update</b></p> <p><b>A. Core Team Chair Approval</b> As Core Team Chair, Dana recommended to the Board of Directors that Laura B. become the new chair of the Core Team. Everyone approved.</p>	<p>No further action is required.</p>
<p><b>X. ECC Coordinator Update</b></p> <p><b>A. Sick Leave-</b> Carol on medical leave for up to six weeks.</p> <p><b>B. Little House business</b></p> <p><b>a. New Lease Agreements</b> The lease agreements were approved at the last meeting with revisions. The group approved a \$2.60 sq. ft. rental rate with the new agreement going out soon.</p> <p><b>b. Security for Garage</b> No time for discussion.</p> <p><b>c. Carpet Cleaning</b> Carol has been spot cleaning so this item can wait.</p> <p><b>C. El Cajon Collaborative business</b></p> <p><b>a. Partnership agreements</b> Carol created a new hard copy partnership agreement but is also putting together an online agreement that will be emailed out and posted on the website.</p>	<p>Carol will work with Dana to send out to the tenants upon her return.</p> <p>Carol will complete the partnership agreements when she returns.</p>
<p><b>XI. Next Meeting Date, Announcements, Sharing</b> No new meeting dates were decided upon. No announcements.</p>	<p>Carol will email out tentative meeting dates.</p>

**Mission:**  
The El Cajon Collaborative builds relationships, leverages resources and promotes best practices to enhance the quality of life for children, youth and families in our community.