



**El Cajon Collaborative
Core Team Meeting Notes
May 19th, 2009**

I. El Cajon Resources Website for Cajon Valley

We decided to postpone this agenda item until next meeting.

II. Approval of April Meeting Notes

The April Meeting Notes were reviewed and no changes were made.

III. Partners' Presentations

Tammy VanNess from McAlister Institute and Susan Caldwell of Institute for Public Strategies (IPS) gave presentations on their organizations' various programs. The next presenter will be Tammie Glowacki from the San Diego County Probation Department.

IV. Review of Final Operational Guidelines

Lea reviewed the Final version of the Collaborative Operational Guidelines. She noted some overall changes and discussed how future changes could be recommended to the Coordinator for consideration by the Executive Team. The guidelines will be reviewed annually in January for updates.

V. Updates from the Coordinator

- Lea drafted a survey for feedback on Family Night groups to help with next year's planning and will forward it to Core Team for comments, changes and additions.
- "How to get involved" flyer was revised and approved for distribution.
- MOU/MOAs matrix was updated and provided to the attendees, after providing the necessary liability insurance and background information Jewish Family Services will be sharing Family Night space with our other groups.
- The East Region Collaborative Network is going to discuss possible grant coordination procedure at their upcoming meeting on May 21st at 10:30AM in Spring Valley.
- We are currently seeking a facilitator for the Collaborative Council meeting – contact Lea or Cheryl Cosart if someone from your organization might be interested.
- To continue improving communication, Lea is keeping a running tab of items from Core Team that need to be discussed at the upcoming Executive Team meeting, please inform her if you have an agenda item.

VI. Team/Workgroup Reports

- A. Barbara Ryan reported that the ECC's Finances are on track with the budget for this year. She also commented that the LH Avocado, Inc. Board is looking to renew our leases with the current tenants at Little House. A report from LH Avocado, Inc. was requested and will be put on the agenda for the Executive Team meeting.
- B. Rosa Ana Lozada reported that the Personnel Team recently completed personnel review of the Coordinator and identified strengths and area for future development. Overall the Executive, Functional Teams and community have expressed positive feedback regarding the Coordinator. A follow-up evaluation will be done in June 2010.

Vision: An El Cajon community working collaboratively to ensure children, youth and families are safe, empowered and thriving

Mission: The El Cajon Collaborative builds relationships, leverages resources and implements best practices to serve the children and families of the El Cajon Community.

- C. The Neighborhood Safety Work Group is in a state of assessment and evaluation, Lea is meeting with the Chair to determine next steps and how we can re-align the group's mission with the Collaborative.
- D. Newcomer Support Work Group provided a set of strategic goals and mission statement for approval of the Core Team. The Work Group has selected Parent Education, Job Development and Cultural Understanding as their targets. The Cultural Understanding goal has included discussion of reviving the El Cajon Friendship Festival and El Cajon Library has indicated some interest. The Work Group was approved and more details about specific tasks will be reported back by Lea, or the Work Group Chair, Kara Vickery.

VII. New Business/Announcements/Accomplishments

Susan Caldwell from IPS, announced that they will be doing a "Report to the Community" based on the East County Community Change Project and the impact of their environmental prevention work on June 15th at 6pm, at the El Cajon Library.

Nancy Trost mentioned that she would recommend the Collaborative connect with the Webster Foundation as a potential contracting opportunity. Lea will follow-up with Principals at Lexington Elementary and Cajon Valley Middle Schools.

Additionally, someone asked about East County Community Emergency Response Team (CERT) training and how that could relate to the Collaborative. Debbie Comstock mentioned that this is tied into the faith community and that she has a contact. Lea will follow-up at the next meeting.

VIII. The Next Core Team Meeting is on June 16th.