



El Cajon Collaborative
Core Team Meeting Notes
March 17th, 2009
10:00 AM – 12:00 PM

I. Welcome & Introductions

Meeting Purpose: To operationalize the vision of the El Cajon Collaborative through management and decision-making.

II. Approval of February Meeting Notes

February meeting notes were approved without any changes and will be forwarded to the Executive Committee via email.

III. Strategic Planning Process (2009-2012)

- Recommendations to Executive Committee:
Representatives reviewed the strategic goals identified by previous strategic planning processes and made recommendations on how to re-organize the 5 goals down to four. The four recommended goals are: (1) Securing stable funding, (2) Expanding cultural responsiveness, (3) Develop and operate Little House as a coordinated and linked service location and (4) Promote a healthy community. These goals will be recommended to the Executive Committee as a starting place for a Strategic Planning Committee to begin work.

Additionally, this conversation raised an issue of documenting all the participating collaborative organization's mission and vision statements as a way of identifying support for the strategic plan. Lea will bring past documents to the next meeting (that demonstrate an attempt at this) and begin to document the mission/vision statements via email.

IV. Updates from the Coordinator

- Family Night update
After continued discussion about family night facilitators and outside groups, Core Team decided to require any group participating in family night to have an insurance certificate on file with the collaborative coordinator or at the church. Additionally, each participating organization will need to sign an agreement and provide a letter stating that the primary facilitator for the class/group passed a background check. This requires immediate action that will affect families currently coming to family night; however the Core Team felt that the safety of the children in child supervision and protection from general liability risks made the additional requirements necessary. Lea will give an update on the impact at next meeting. SDYS and the El Cajon Library offered help to any organization who could not meet the requirements.
- CSF Steering Committee
 - Oral Health meeting minutes from the East County Dental Health Task Force will be emailed to the Core Team and presented at subsequent meetings (when available).
 - CSF Case Load data will be emailed to all Core Team and presented at subsequent meetings.

Vision: An El Cajon community working collaboratively to ensure children, youth and families are safe, empowered and thriving

Mission: The El Cajon Collaborative builds relationships, leverages resources and implements best practices to serve the children and families of the El Cajon Community.

V. Committee/Workgroup Reports

- A. Finance – no report
- B. Program – still working on recommendations for expansion of CSF, looking at using interns to expand capacity of the program.
- C. Personnel – no report
- D. Neighborhood Safety: Susan Caldwell is working on drug paraphernalia letters to the community to say “thank you for compliance” or “get into compliance”. There is only one store in the El Cajon area that is selling drug paraphernalia.

VI. New Business/Announcements

Paula Guerra reminded everyone that there will be an East Region Homeless Families work group next Wednesday, March 25th.

VII. Next Core Team Meeting

April 21st; 10 AM