



**El Cajon Collaborative  
Executive Team Meeting Notes  
January 13, 2012**

*Purpose of the Executive Team:*

*To provide the El Cajon Collaborative with an executive level of leadership and authority to make decisions that can effect changes to accomplish our vision, mission and goals*

**AGENDA ITEMS/ DISCUSSION**

**I. Welcome & Introductions -**

Chair, **Suzie Moser, Community Member**, welcomed Executive Team members and facilitated introductions. The meeting began at 9:00am.

**Meeting Participants:** Marilee Gorham, Ivan Andujar, Laura Mustari, Dilkhwaz Ahmed, Pamela Martinez, Rosa Ana Lozada, Barbara Ryan, Richard Preuss, Mary Harrison, LaVonna Connelly & Suzie Moser.

**II. Approval of October's Meeting Notes-**

Executive Team members reviewed October's Notes. **Laura Mustari, Home Start, Inc.**, asked that the Notes be corrected to reflect her attendance of October's meeting. The Notes were approved by consensus with the suggested correction.

**III. Core Team Strategic Objective Update-**

**LaVonna Connelly, ECC Coordinator**, shared that the Core Team was continuing their work on the GOALS process, and had studied three cohorts of at-risk students so far. In addition, she reported that Core Team had been working on compiling the Success Report to reflect ECC's activities and accomplishments from June-December 2011.

**IV. Finance Team Update-**

**Barbara Ryan, Rady Children's Hospital (Finance Team Chair)**, reported that ECC continued to operate within budget. **LaVonna** reported that the Executive Team Chair's Letter to Partners (regarding the need for contributions to sustain the Collaborative) had been sent out but no responses had been received. She reported that the SANDAG grant to support ECC's role as a Social Equity Partner had been extended. She stated that there may be an additional opportunity for ECC to pursue SANDAG funding in the future. **LaVonna** also reported that ECC Core Team Chair, Exec Team Chair, and a Children's Initiative representative had met with her and representatives of the Lucille Packard Foundation to share ECC's work with them and explore the potential for funding opportunities. The meeting went well and ECC is keeping an eye open for RFPs that might support the Core Team's work on the GOALS process. Lastly, **LaVonna** reported that Grossmont Healthcare District did not fund ECC as hoped due to the lack of funding available. She reported that ECC would re-submit for funding as soon as possible.

**V. Collaborative Update-**

**LaVonna** shared that Home Start planned to move in to Little House on February 1<sup>st</sup>. She reported that this would be an excellent addition to the Little House community. **LaVonna** then reviewed the ECC's *Success Report* for June-December 2011. Executive Team members discussed that document and noted the need for more quantitative data that would better reflect what ECC does. Team members were in consensus that ECC needs to decide what items were the most important to measure, and create a report that contains quantitative data.

## **VI. Collaborative Business-**

**LaVonna** reviewed ECC's DRAFT *Partnership Agreement* with Executive Team members. Team members gave input: typo in ECC section (#1), in Partner section, add something to reflect the regularity expected in participation of ECC meetings, programs and activities (refer to Operating Guidelines for expected frequency), and add a sign off section at the bottom indicating that the Operating Guidelines had been read. **Chair Suzie Moser** facilitated Partner Organization Updates; **Ivan Andujar, East County Transitional Living Center**, shared that their housing facilities were at full capacity and that they had been distributing emergency housing vouchers to some families. He shared that the continued high rate of housing foreclosures had impacted renters, who were often given little to no notice that they had to move. He also reported that they were able to place some families in an apartment complex even if they had bad credit, due to a strong relationship with the owners of the complex. He also reported that they continued to feed many families through their food kitchen, which is supported by local fast food restaurants, food banks and private donations. **Laura Mustari** shared that their Family Self-sufficiency program continued to serve a high number of families whose incomes are below poverty level. She shared that services available included; poverty prevention, employment support (uniforms, bus passes, food), support for pregnant or parenting transition age youth (18-24 yrs), financial literacy support, and counseling. She also shared that Home Start, Inc. was celebrating their 40<sup>th</sup> Anniversary on April 28<sup>th</sup> and invited everyone to participate. **Marilee Gorham, City of El Cajon Recreation Department**, shared that the new City Manager would be in office by February. She invited everyone to join the Ribbon Cutting for the Renette Community Park Center on February 2<sup>nd</sup> at 4:00pm. Marilee reported that Wells Park was becoming the home of the Boys and Girls Club. She shared that the Boys and Girls Club was being renovated and would become a teen center. She stated that they would also be offering intergenerational services. She reported that the Recreation Department had applied for funding through Proposition 86. **Barbara Ryan** reported that Rady Children's Hospital continued to do what they do best "take care of sick kids". She also reported that Rady was offering health screenings at schools, and supporting efforts to address child maltreatment. She also reported that she referred Rady staff working on the Safe Routes to School grant to LaVonna for follow up. **Rosa Ana Lozada, Harmonium (Executive Team Vice-chair)**, reported that they continued their prevention work at Chaparral High School. She added that they were starting to feel the impact of funding constraints. **Mary Harrison, Communities Against Substance Abuse**, reported that CASA was involved in an effort to create an ordinance against the sale of synthetic drugs in El Cajon. She stated that the focus was on possession of synthetic drugs now, but that CASA supports efforts to get business owners and community members to work voluntarily to eliminate sales of these dangerous substances. **Pamela Martinez, San Diego County Probation Department**, shared that they were currently able to test youth offenders for the synthetic drug "Spice". She shared that there was less youth currently in custody or on probation, which is a positive trend. She stated that the Governor's proposed budget would eliminate Juvenile Hall, and that the Probation Department may need to extend the age limit of their program to accommodate the youth released from Juvenile Hall. She also shared that the Governor's budget would close the CA Youth Authority facilities, and that the Probation Department was discussing how that might impact them as well. **Richard Preuss, Institute for Public Strategies**, shared that IPS continues their work in community strategies to prevent alcohol and substance abuse in East Region. He also stated that he was new to the group and was there to listen and learn.

## **VII. Adjournment-**

**Chair Suzie Moser** thanked everyone for coming and adjourned the meeting at 10:55am.

## ACTION ITEMS:

Action Item	Person Responsible
Add Laura Mustari to Meeting Participant list in October's meeting Notes	LaVonna
Review <i>Success Report</i> with Core Team and collect input	LaVonna
Revise <i>Success Report</i> with Core Team's input and emphasize quantitative data	LaVonna
Revise <i>Partnership Agreement</i> with suggested Executive Team's suggested edits	LaVonna

## UPCOMING MEETINGS

Meeting	Date	Time	Location
Executive Team	April 13, 2012	9:00-11:00am	Little House
Core Team	January 17, 2012 February 21, 2012 March 20, 2012	8:30-10:00am	Little House
Personnel Team	February 21, 2012 May 15, 2012	10:00-11:00am	Little House
Finance Team	January 23, 2012 February 27, 2012 March 26, 2012	4:00-5:00pm	Little House
El Cajon Collaborative Council	February 7, 2012 March 6, 2012 April 3, 2012	12:30-2:00pm	Cajon Valley Unified School District <i>Board Room</i>