



Executive Team Meeting Notes
 June 10, 2016/ 9:00 a.m. to 10:30 a.m.
 Little House 131 Avocado Ave. El Cajon, CA 92020

Executive Team Meeting Purpose:

To engage in leadership, visioning and strategic direction for the El Cajon Collaborative

Meeting Goals:

To renew Executive Team member commitment, hear updates from Executives regarding their organizations/projects and to review the Coordinator’s activities

Agenda Items	Action
<p>I. Welcome and Introductions: In attendance: Dana Stevens, Laura Tancredi-Baese, Barbara Ryan, Verna Griffen-Tabor, Mary Case, Sara Ramirez, Laura Beadles Staff: Carol Lewis</p>	
<p>II. Approval of March 18, 2016 Meeting Notes Laura motion, Barbara 2nd, Approved 7-0</p>	Approved
<p>III. Finance Committee Update *See attached finance report a. February, March, April Financial Report- Laura motion, Dana 2nd, Approved 7-0</p>	Approved
<p>IV. ECC Executive Team Business</p> <p>a. Fiscal Year 2016/17 Planning Budget- Discussed the budget that the Finance Committee recommended. Carol will make the additional changes to the budget including only putting \$20,000 in reserves and adding the balance to the grants column. Dana discussed the need to move items over from the ECC budget to the LHA budget since they are items that are paid from the income they receive from rent and are house expenses. Barbara will try to be at the LHA meeting to make that recommendation. Laura T. made the motion to approve the budget, Laura B. 2nd. Approved 7-0.</p> <p>b. New Chair and Officers- Mary Case has agreed to take over as chair of the Executive Team starting July 1, 2016. Barbara Ryan will stay on as Finance Team Chair and Laura Beedles has agreed to be Vice-Chair. Laura T. made the motion to approve the new officers, Dana 2nd. Approved 6-0- Mary abstained.</p> <p>c. Coordinator’s Review- Verna, Dana, Laura T., Suzie and Barbara to be on the Review committee. Laura T. will chair and send out the meeting date. Dana has a template to use for the review.</p> <p>d. Funding Opportunities- Carol shared the idea of using the website to seek funding opportunities. There was a discussion about Grossmont Healthcare District. Barbara will help with the proposal. It was agreed to use the website since it is referring the public to clinics and healthcare resources. Carol is pulling analytics for the website and</p>	Carol will type up the budget with the approved change to the reserve and grant column.

<p>healthcare. It would help to get the support of a few health clinics. Another suggestion was to look at CDBG funding. Dana made a suggestion to use her intern, Jessica Sanchez, to help pull analytics from the website for healthcare and pay her. The motion was not to exceed \$150. Barbara made the motion, Verna 2nd. Approved 7-0.</p> <p>e. ECC Guidelines</p> <p>Carol emailed them out to the group. This item was tabled for a later date.</p>	
<p>V. Core Team Report</p> <p>a. Strategic Goals & Objectives.</p> <p>Dana presented the draft of the new goals and objectives that the Core Team has been working on. There wasn't time for a lot of discussion but the group suggested a few changes. The Overall Strategic Focus title should have a timeframe. 2016-2020 was agreed upon. They also recommended that the Public Safety and Youth Development part of the title be removed. On 2a. Laura suggested changing the family self-sufficiency to just self-sufficiency since the other may be confused with the grant for family self-sufficiency. 3c. It was suggested that we take out "to" and just have "Increase culturally appropriate healthcare services." Mary made the motion to approve in concept w/these changes. Approved.</p> <p>b. Officers</p> <p>Dana's term as Chair of Core Team is ending July 1st. There haven't been any candidates at this time. Carol and Dana will continue to work on it. Dana will continue until she can mentor a new chair but doesn't want it to take very long.</p>	<p>Carol will change the document to reflect these changes.</p> <p>Carol and Dana will continue to work with the team to identify a new chair.</p>
<p>VI. LH Avocado Board Update</p> <p>No meeting since the last one. The LH Avocado Board will meet next week and discuss the new budget and look at rental increases and new leases.</p>	<p>No action needed</p>
<p>VII. Coordinator Report</p> <p>See the attached document. The CVUSD contract has been approved and signed for \$20,000 FY 2016/17. Ran short of time.</p>	<p>No action needed</p>
<p>VIII. Announcements</p> <p>No announcements. Ran out of time.</p>	
<p>IX. Adjournment and New Meeting Date</p> <p>Meeting adjourned at 11:50 a.m.</p> <p>Friday, September 9, 9:00 a.m. Little House Conference room</p> <p>Meetings to be held on the second Friday instead of the third.</p>	<p>Carol will send out a calendar item.</p>

Motion to approve at the meeting on 9/16/2016 by Barbara 2nd by Verna All approved

<p style="text-align: center;">Mission:</p> <p style="text-align: center;">The El Cajon Collaborative builds relationships, leverages resources and promotes best practices to enhance the quality of life for children, youth and families in our community</p>
