



Executive Team Meeting Notes  
 December 18, 2015/ 9:00 a.m.  
 Little House 131 Avocado Ave. El Cajon, CA 92020

**Executive Team Meeting Purpose:**

To engage in leadership, visioning and strategic direction for the El Cajon Collaborative

**Meeting Goals:**

To renew Executive Team member commitment, hear updates from Executives regarding their organizations/projects and to review the Coordinator's activities

Agenda Items	Presenter	Action
I. <b>Welcome and Introductions:</b>	Laura	Participants were welcomed by Laura Mustari & introduced themselves: <ul style="list-style-type: none"> <li>• Mary Case</li> <li>• Barbara Ryan</li> <li>• Laura Beadles</li> <li>• Jane Alfonso Cruz</li> <li>• Dana Stevens</li> </ul> Carol was out on sick leave. Dana recorded the notes of the meeting.
II. <b>Approval of September Meeting Notes</b>	Laura	Approved as presented
III. <b>Finance Committee Update</b> a. <b>See attached October Finance Report</b>	Barbara	No questions/concerns – report approved as presented.
IV. <b>ECC Executive Team Business</b> a. <b>Funding Opportunities</b>	Laura	Discussed PZ proposal development – and related costs. Approved recommendation to support Promise Zones application up to \$3,000 if need be.
V. <b>Coordinator Report</b> a. <b>See attached report</b>	Dana	No action.
VI. <b>LH Avocado Board Update</b> a. <b>Building Maintenance</b> b. <b>Rental Rates</b>	Suzie	All commented on how nice the conference room looks and the house overall – acknowledged the great job that Carol is doing.  Laura reiterated her commitment to give access to her staff to help investigate other ways to address cost allocation in rental rate discussion.
VII. <b>Core Team Updates</b> a. <b>Promise Zone</b> b. <b>Strategic Planning</b>	Dana	Dana provided an update to the PZ process and group collaboration, role of ECC and value to ECC participation in pursuing city strategic planning.

<b>VIII. Announcements</b>	Group	Job announcements for SDYS Jane is assuming new (higher level role) at her church with a project known as Building Bridges (still in development) to engage new immigrant families.
<b>Next Meeting: Friday, March 18<sup>th</sup> 9:00 a.m.-10:30 a.m.</b>		<b>Adjourned at 10:30.</b>

**Mission:**  
The El Cajon Collaborative builds relationships, leverages resources and promotes best practices to enhance the quality of life for children, youth and families in our community.