



**El Cajon Collaborative  
Core Team Meeting Notes  
July 20<sup>th</sup>, 2010**

**In attendance:** Suzanne Moser, Rosa Ana Lozada, Joe Eberstein, Barbara Ryan, Jibriel Blejani, Dilkhwaz Ahmed and Steven Jellá.

**I. Welcome & Sharing Positives**

Rosa Ana Lozada, Core Team Chair opened the meeting with introductions and sharing of positive information from the group.

**II. Approval of June Meeting Notes**

The June meeting minutes were unanimously approved.

**III. Executive Team Follow-Up**

- Discussion on Core Team representative recruitment of parents and community members.
  - Parent/Community Member representatives were proposed:
    - 1 representative from the El Cajon Community Development Corporation
    - 1 representative from a Parent Teacher Association (PTA) group
- Discussion and update provided on consensus voting procedure
- Roster of Collaborative Representatives for all Teams is available on the website: [www.elcajoncollaborative.org](http://www.elcajoncollaborative.org)
- With Executive Team input and approval, the Collaborative Prize grant application was turned in last week

**IV. Strategic Planning**

- Joe Eberstein met with Jeneé Littrel and Jennifer Wagner to discuss data available within their organizations. Joe was the only one from that group able to attend the meeting and provided data from a variety of sources. He discussed the many options for what is available.
- The Coordinator provided a list of data and potential sources for the group to review.
- Rosa Ana led further discussion and questions with the group.
- Coordinator discussed an interest in focusing on health/wellness as a part of the strategic plan. She also mentioned that participants at Council have an interest in starting a “wellness” work group.
- When developing a needs assessment questionnaire: Barbara Ryan mentioned to keep in mind the difference between Providers’ and communities’ needs.
- It was decided to seek data from within our Partnership on surveys with open ended questions. The small sub-group that met earlier will meet again, with the addition of Suzie Moser to review some of the data that becomes available.

**V. Updates from the Coordinator**

- Newcomer Support Work Group will focus on new target areas and accomplishments at their upcoming meeting.

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*Vision: Through our collaboration, El Cajon's children, youth and families are safe, empowered and thriving.*

*Mission: The El Cajon Collaborative builds relationships, leverages resources and promotes best practices to enhance the quality of life for children, youth and families in our community.*

- The Community Services for Families (CSF) monthly service data will be included in Core Team packet.
- Grant/MOUs/Letter of Support
  - 2010-11 MOU with SDYS to serve as employing agent for the Collaborative was approved
  - SANDAG grant extended deadline approved
  - 2010-11 MOU with Cajon Valley USD approved for resource and referral services
- A Parent Forum on vaccinations is being planned in conjunction with San Diego Immunization Coalition and other Partners. The event will be on September 9<sup>th</sup> at a location in El Cajon. Coordinator requested permission to put our logo on the flier.

**VI. Team/Work Group Reports**

- A. Finance – No financial report provided at this meeting, there was no July Meeting.
- B. Personnel – maternity leave scheduled for Lea Bush from September 30, 2010 to January 3<sup>rd</sup>, 2011. Rosa Ana raised a potential title change for the Coordinator based on her roles and responsibilities. Further details of the maternity plan will be shared at the August meeting.
- C. Council – Summary notes from the July meeting evaluation were shared.

**VIII. New updates or changes in regional services**

- None reported

**IX. Other Announcements/Accomplishments**

There was a recommendation to change the time to 8:30-10AM to accommodate some of our new attendees. Coordinator will send out an email to see if a time change for Core Team works for everyone.