



**El Cajon Collaborative
Core Team Meeting Notes
June 15th, 2010**

In attendance: Jennifer Wagner, Suzanne Moser, Tammie Glowacki, Sue Christopher, Nora Cole, Jeneé Littrell, Rosa Ana Lozada, Paula Guerra (for Laura Mustari), Joe Eberstein, Tamara Van Ness, Barbara Ryan, Nancy Saint John, and Steven Jellá.

I. Welcome & Sharing Positives

Rosa Ana Lozada, Core Team Chair opened the meeting with introductions and sharing of positive information from the group.

II. Approval of May Meeting Notes

A change to the May meeting notes was requested by Jennifer Wagner of Cajon Valley Union School District. The meeting notes were otherwise unchanged.

III. Strategic Planning

- Follow-up on Collaborative Operating Guideline discussion
The amendments to the guidelines will be put forth to the Executive Team at their July meeting. Lea will send communication to Executives with an eligible Council/Work Group attendee (50% or more attendance) in order to confirm the roster of Core Team representatives for next year. Additional work will need to be done to include new parent and community members in the discussion.
- Discuss and plan community needs assessment
Lea shared that at the upcoming Council meeting she would be doing a short survey of the Council and hoped to solicit some feedback that could be helpful with the strategic planning. It was recommended that she ask about top community needs. Additionally, the group noted that it would be good to review existing data to identify trends and other emerging community concerns. Jennifer Wagner, Jenné Littrell and Joe Eberstein all agreed that their organizations have data that could be readily available to the Collaborative for planning use. Lea shared that we had discussed existing data sources and she can bring a list of potential information that could be gathered to analyze specific to El Cajon. This will be on the agenda at our next meeting.

IV. Updates from the Coordinator

- A new grant has been identified called the "Collaboration Prize" and responses for the application were reviewed and comments made. The final application will need to be approved by Executive Team.
- Healthy Living with Diabetes Classes were discussed as a possibility for hosting in East Region, Lea sought approval and ideas for seeking a location for which these might fit in our community. The consensus was to move forward to find a location that would best meet the needs of the clientele.
- Parent Forum on Vaccinations in September will be discussed again at our next meeting.

***Vision:** Through our collaboration, El Cajon's children, youth and families are safe, empowered and thriving.*

***Mission:** The El Cajon Collaborative builds relationships, leverages resources and promotes best practices to enhance the quality of life for children, youth and families in our community.*

V. Team/Work Group Reports

- A. Finance – it was recommended that a “Letter from the Chair” go out again for the FY 2010-2011 to help garner partnership contributions and non-monetary support for furthering the goals discussed in our fundraising annual plan.
- B. Personnel –maternity leave planning for the Coordinator was discussed and further conversations are needed to determine where additional help is required while the Coordinator is off. An email prior to the next meeting will be drafted to review how others may be able to contribute to Collaborative operations which Lea is on leave.

VI. New updates or changes in regional services

- Institute for Public Strategies stated that they are waiting on the County to hear about all their Regional contracts.
- McAlister is identifying a site in El Cajon for their new Teen Recovery Center, they are working with San Diego Youth Services to provide a continuum of services while the contracts change hands.

Next Core Team Meeting July 20th at 10AM!

Upcoming Meetings

Executive Team: July 9th, 2010

Finance Team: June 28th, 4-5pm

Council Meeting: July 6th, 12:30 – 2pm

Newcomer Support Work Group: July 1st, 10:30am-12pm