

**El Cajon Collaborative
Core Team Meeting Notes
September 17, 2013**



Purpose of the Core Team:

“To provide oversight and direction for the inter-agency partnerships and implementation of initiatives in the Collaborative.”

AGENDA ITEMS	ACTION
<p>I. Welcome and Introductions- Chair, Dana Stevens, Communities Against Substance Abuse welcomed group members and facilitated introductions. Meeting Participants: Frank Carson, Romalyn Watson, Shea Scallon, Laura Carter, Molly Reed, Barbara Ryan, Steven Jella, Tracey Corenman, Christopher Shamoon, Dana Stevens and LaVonna Connelly</p>	
<p>II. Approval of August’s Meeting Notes- Core Team members approved August’s meeting Notes by consensus.</p>	
<p>III. Collaborative Business-</p> <p>a. Finance Team Update: Finance Chair, Barbara Ryan, Rady Children’s Hospital Governmental Affairs, reviewed the Finance Team Overview with Core Team members, highlighting that grant funding had increased to \$63,700. Team members noted that the title of the Overview needed to be updated to 2013-14 and that the Coordinator benefits to 21.14%.</p>	<p>LaVonna will ask Accountant to update Overview to 2013-14 and benefits to 21.14%.</p>
<p>IV. Accomplishing ECC’s Strategic Priorities- Dana handed out a Matrix which included the data submitted by Core Team members in August’s meeting. Dana noted that her intern could not read some of the writing on the Matrix and therefore some of the illegible data was not included. Dana stated that the Matrix would be emailed to Core Team members so each agency could type up their own activities. Dana clarified that the Matrix would only be focusing on the work Partners are doing in El Cajon that is in line with the Strategic Priorities. Group members were in consensus that the discussions regarding the Matrix could lead to:</p> <ol style="list-style-type: none"> 1. More cross-pollination between Partners 2. Identification of needs among Partners and ways Partners can work better together to accomplish ECC’s Strategic Goals 	<p>LaVonna will email Matrix template to Team members. Team members will type up their agency’s activities organized by Goal.</p>



<p>V. Coordinator Report-</p> <p>LaVonna handed out a written summary of her Coordinator Report and highlighted:</p> <ol style="list-style-type: none"> Website: Received 782 hits in July, which was slightly down from the average Parent Education (116), Adult Health Clinics (477), and Food (390). Resident Leadership Academy Graduation: Regular bi-monthly meeting with RLA graduates has begun and focus is on guiding and supporting the new leaders in the implementation of their Community Improvement Projects. SANDAG: We are currently attending meetings, recruiting for SANDAG's workshops, and conducted outreach to License to Freedom group. Home Start: Has been awarded the First Five Home Visitation grant funding and will be contacting ECC regarding their small funded role. Little House: We continue our property management/ office management activities at Little House. There is currently one small office (#5) for rent. 	
<p>V. Roundtable/ Announcements-</p> <p>Dana gave group members a chance to make announcements:</p> <ol style="list-style-type: none"> Family Health Care Centers of San Diego- announced that they will be doing outreach and enrollment for Covered California (Affordable Care Act). They will also be having a mammogram event in October. El Cajon Recreation Department- announced that they earned the Guinness Book of World Records award for largest swim lesson (32,000). September 20th will be a fund raising golf tournament, tickets still available. New fall Recreation classes start September 30th, Haunt Fest will be October 25th and the Bostonia Kaboom Playground grant has been awarded and the "build day" will be November 9th. Volunteers needed. See Frank Carson for details. County of San Diego HHS/ Public Health- Mass Vaccination Clinic will be on October 2nd at the Ronald Reagan Center. Not to be Forgotten Rally will be starting at 151 Van Houten at 9:30am. This rally conflicts with ECC Exec Team meeting. Domestic Violence Training will be October 10-12 and 24-26 in East Region. See Laura Carter for details. County of San Diego HHS/ Community Health Education Team- Depression screenings will be hosted across the County the week of Oct 6th. Meridian Baptist will become the first faith-based community to become a LiveWell designee by the County of San Diego. Service will be Sept 22 at 10:30am at the Meridian. 	<p>LaVonna will forward mammo event flyer.</p>

Next Core Team Meeting: Tuesday, October 15, 2013/ 8:30-10:00am